

City of Bay Minette Planning & Zoning Fees Ordinance 1004 - Effective June 19, 2022 Application Fees to defray the cost of services provided	
Application Type	Application Fee
Land Use Certificate - Residential Dwelling New Construction, Additions, Alterations, Repairs or Renovation of Residential Dwellings, including Single-Family and Two-Family (duplex) dwelling units.	\$25 per dwelling unit*
Land Use Certificate - Residential Accessory New Construction or Renovation of Accessory Structures, including carports, garages, pools, decks, storage sheds	\$25 per structure*
Land Use Certificate - Pre-Manufactured Carport For any detached carport manufactured or constructed off-site and delivered for assembly and/or installation	\$75 per structure*
Land Use Certificate - Fencing/Screening New Construction, Installation or Renovation of Residential, Commercial or Industrial Fencing or Screening	Residential: \$25* Commercial/Industrial: \$50 application fee plus \$1.00 per linear foot*
Land Use Certificate - Commercial and Industrial Change of Use/Occupancy, New Construction, Additions, Alterations, Repairs or Renovation of Commercial or Industrial structures	\$50 per 1,000 gross sq. foot floor area or fraction thereof with a maximum fee of \$1,000 per structure*
Land Use Certificate - Home Occupation	\$25 per occupation*
Land Use Certificate - Signage - Permanent New Construction, Alteration, Re-facing, Repair or Renovation of building signage or freestanding signage	\$25.00 plus \$2.00 per sq. foot of display area, rounded to next whole sq. ft.*
Land Use Certificate - Signage - Commercial Banner/Wind Sign	\$25.00 per banner, 4 maximum banners per year*
<i>*Land Use Application Fee doubled if Land Use is not obtained</i>	
Planning Commission	
Rezoning	\$300.00
Site Plan Approval	\$300.00
Planning Commission Use Approval	\$250.00
Board of Adjustment	
Variance	\$250.00
Special Exception	\$250.00
Administrative Appeal	\$250.00
Annexation	
Annexation - R-1 Zoning:	\$100.00 + cost of public notice
Annexation - with Zoning Petition	\$250.00 + cost of public notice
Deannexation	\$100.00 + cost of public notice
Subdivision	
Exempt Subdivision	\$200.00 + \$10 per lot
Administrative Subdivision	\$200.00 + \$10 per lot
Sketch Plan	\$100.00
Minor Subdivision	\$250 + \$10 per lot + \$10 per certified letter
Preliminary Subdivision Plat for Major Subdivisions	\$400 + \$10 per lot + \$10 per certified letter
Final Subdivision Plat for Major Subdivisions	\$250.00
Request for Subdivision Extensions	\$250 per request
Request for Extension of Reversionary Period	\$250.00
Extensive Plat Amendments	\$250.00
Site Plan Renewal/Extension Fee	\$200.00
Roads and Right-of-Way	
Right-Of-Way Permit	No Fee
New Road Name Application Fee	\$100.00 plus the cost of signage
Road Name Change Application Fee	\$100.00 plus the cost of public notice and signage
Request to Vacate ROW/Alley/Easement	\$100.00 plus the cost of public notice
Traffic Calming Measures	No Fee
Miscellaneous	
Community Banner Application	No Fee
Zoning / Jurisdiction Verification	No Fee
Assessment Letter	\$50.00
Printed Copy of Zoning Ordinance or Subdivision Regulations	\$35 per copy
Public Records Request	\$25 per hour of research, 1-hour minimum plus cost of copies
Large Format Scanning	\$10 per page
Large Format Copy/Printing	\$10 per square foot
Custom Map Generation & Printing Fee	\$50 per hour, 1-hour minimum plus printing costs
8.5"x11" Paper Size	\$7.00
11"x17" Paper Size	\$14.00
18"x24" Paper Size	\$30.00
24"x36" Paper Size	\$60.00
36"x48" Paper Size	\$120.00
36"x60" Paper Size	\$150.00